



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING
400 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.state.tn.us/humanserv/

BILL HASLAM
GOVERNOR

RAQUEL HATTER, MSW, Ed.D.
COMMISSIONER

September 23, 2011

Dear Child Care Provider:

We have begun the process of collecting nominations for the Tennessee Star Quality Advisory Council. This important council makes recommendations to the Department of Human Services about the Report Card and Star-Quality Program. We are therefore writing to invite you to nominate yourself or another child care provider for this committee. Please complete the nomination questionnaire on the back of this letter and return it by the date indicated. Please note that nominations are open to any Department of Human Services child care center, family child care home, or group child care home provider in Tennessee.

It is the Department of Human Services' goal to ensure that we have recommendations from all affected populations, in order to establish a council that represents the greatest cross-section of our population here in Tennessee as possible. To that end, members are not selected by a "vote", and you should therefore not send in more than one (1) nomination for an individual. Instead, members will be appointed by the Governor to establish an experienced council that includes voices representing our different types of agencies, our different racial and ethnic populations, and both urban and rural populations.

Please note that council members do not receive any compensation for their services, but are reimbursed for the travel and lodging expenses associated with the meeting(s) in accordance with state travel regulations.

Your input into this process is very important and we thank you for your assistance in this effort.

Sincerely,

A handwritten signature in cursive script that reads "Barbara West Wall".

Barbara West Wall
Director, Child Care Services

