

TECTA Scholarship Information

Students taking a course at the local community college or four-year college are college students and will be responsible for admission, registration, payment of fees, knowing course location and start date, withdraw procedures and other institution requirements. This information can be found on the website of the school you plan to attend. The websites of DSCC, JSCC, and UTM are listed below:

Dyersburg State Community College – www.dsc.edu

University of Tennessee at Martin – www.utm.edu

Jackson State Community College – www.jscc.edu

Scholarship Availability

Scholarship availability depends on TECTA funding. Scholarship award letters will be sent to the applicants as soon as funding is determined for the semester. It is best to submit complete scholarship information early, as funds are processed on a first come, first serve basis. Scholarship applications will not be considered until ALL required information has been submitted.

Scholarship Eligibility:

Tuition scholarships through the TECTA program are available for individuals who are currently working in childcare regulated through the Department of Human Services or preschool programs through the Department of Education.

All students must complete the TECTA orientation training to be eligible for a scholarship.

Eligibility Requirement:

In order to qualify for continued TECTA support, the student must provide an unofficial transcript showing that he/she completed and passed the previous course(s) for which he/she received financial support from the TECTA program. An unofficial transcript can be accessed through web registration at DSCC and JSCC and attached to the scholarship form. If the student did not pass a course funded by the TECTA program, the student is ineligible for a scholarship until the course is passed and paid for by the student.

Early Childhood Courses:

The early childhood courses offered at the college level are college courses not “TECTA” or “CDA” courses. “CDA-related” courses are those early childhood courses pre-approved by the CDA Council that meet the education requirement for CDA application. The Council awards the CDA credential. The CDA-related courses are ECED2010, ECED2130, ECED2015, and ECED2040. The TECTA staff serves as CDA advisors. If you any questions about the CDA-related courses or the CDA process, please call the TECTA office.

AFTER You Register, Print Off & Send With Your Scholarship Form:

1. **A CLASS SCHEDULE-** *showing the class(s) you will be taking this semester*
2. **AN ACCOUNT SUMMARY-** *showing what you have been charged for the class(s)*
3. **AN UNOFFICIAL TRANSCRIPT** – *MUST show last semesters grade(s)*

How do I register for a college course?

ADMISSION:

- ❖ *If you are a first time student*, you must fill out an admission form. You can find out about the admission process by going to the school's website or visiting the admission office.
- ❖ *If you have been admitted before, but did not attend the previous semester*, **you MUST be readmitted** to the institution by completing the same registration form. First time students are responsible for paying the registration fee. There is no fee for readmission.
- ❖ Students are responsible to complete all admission requirements required by the institution from which the class is being taken.
- ❖ **ADMISSION STATUS:** Students working on the CDA-related courses should admit to the college **as seeking a technical certificate** or as a **non-degree seeking student**.

REGISTRATION:

- ❖ You Must Register through the proper registration process for the school you plan to attend. **The TECTA Scholarship Form IS NOT THE REGISTRATION FORM.** If you are a first time student, you will be notified of the proper registration process AFTER you have completed the admission process. If you are a returning student from the previous semester, the institution will contact you as to when you will be allowed to register.
- ❖ CDA-related Courses - The availability of these courses can be found on the DSCC and JSCC websites in the current semester schedule of classes. TECTA scholarships are available as funding is available for the classes listed below in this schedule. If you register for additional classes, you will be responsible for a greater portion of the cost.

ECED2010, ECED2015, ECED2040, and ECED2130

You must see your advisor to register for classes if you are a degree-seeking student.

FINANCIAL INFORMATION:

- ❖ **You are responsible to pay the balance owed after the TECTA scholarship has been applied to your account.** After your application has been approved, you will receive a confirmation letter from the TECTA office of your scholarship award. Your scholarship award will be sent directly to the business office at the school you are attending. You must pay your balance to prevent being dropped from the class. Again, your account summary will show your balance. You can subtract the scholarship award from the balance on the account summary and send the balance owed to the business office at the institution you are attending.

AFTER YOU REGISTER PRINT OFF & SEND IN WITH YOUR SCHOLARSHIP FORM:

- ❖ **A CLASS SCHEDULE- SHOWING THE CLASS(S) YOU WILL BE TAKING**
- ❖ **ACCOUNT SUMMARY- SHOWING WHAT YOU HAVE BEEN CHARGED FOR THOSE CLASS(S)**
- ❖ **AN UNOFFICIAL TRANSCRIPT – MUST SHOW LAST SEMESTERS GRADES**



Tennessee Early Childhood Training Alliance (TECTA)

Application for Academic Financial Support

TECTA -Dyersburg State Com. College
2071 Hwy 45 By-Pass
Trenton, TN 38382

Semester: _____ Year _____

Phone: 731-855-9198
Fax: 731-855-4865
www.tecta.info

College/University _____

Textbook only

Course Name _____ Subject _____ Course Number _____ Section _____

Name: Last _____ First _____ Middle _____

Social Security Number _____ - _____ - _____ Gender: Male Female

Citizenship: United States Other E-mail _____

DOB ____/____/____ Ethnicity: Hispanic Non -Hispanic

Race: Asian Pacific Island Black Native American Indian/Alaska Native Other Two or more races White

Address _____ City _____ State _____ Zip _____

Home County _____ Home Phone (____) _____ Fax (____) _____

Academic degree program this semester: Choose One

- CDA Prep CDA Renewal Technical Certificate Administrator Credential
 Associate Degree Bachelor Degree Graduate Degree

Desired Major: Early Childhood Education Elementary Education PreK Other _____

Graduation Information I will graduate this semester yes no

Emergency Contact Person _____ Phone (____) _____

Your Place of Employment _____ Work County _____
 Work Address _____ City _____ State _____ Zip _____
 Name of Director: Last _____ First _____
 Phone (____) _____ Fax (____) _____ E-mail _____

Eligibility: *In order to qualify for continued TECTA support, the student must provide a transcript showing that he/she completed and passed the previous course(s) for which he/she received financial support from the TECTA program*

NOTICE: If you have changed your name and/or address since you last enrolled in a TECTA-sponsored course, please fill out a Change of Name/Address form and return it as soon as possible to the local TECTA site.

I understand that I am enrolling in an academic course and will be responsible for completing the class. If for any reason I cannot finish the course, I will submit notice to the TECTA office in writing immediately, return textbook, and agree to pay the entire tuition fee for re-enrollment in a TECTA class. In addition, I grant TECTA permission to access my academic record.

Signature: _____ Date: _____

“This project is funded through a contract with the Tennessee Department of Human Services and Tennessee State University, Center of Excellence for Learning Sciences.”



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Dyersburg State Community College TECTA
2071 Highway 45 Bypass
Trenton, TN 38382

Phone: 731-855-9198
Fax: 731-855-4865
www.tecta.info

Student Information Form

PLEASE PRINT CLEARLY. Semester _____ Year _____

Institution Attending _____

Social Security Number: _____ - _____ - _____

Name: Last _____ First _____ Middle _____

Highest educational achievements before seeking TECTA support - ONLY fill this out the first time you receive TECTA services

- < 9th grade
 9th – 12th grade (no diploma)
 H.S. grad/GED
 Some college
 certificate
 Associate
 Baccalaureate
 Grad/Prof

College or university of highest degree _____

Major: Early Childhood Education Elementary Education Special Education Other _____

Graduation Date ____/____/____

Parents Educational Levels:

- Mother**
- < 9th grade
 9th – 12th grade (no diploma)
 H.S. grad/GED
 Some college
 certificate
 Associate
 Baccalaureate
 Grad/Prof

- Father**
- < 9th grade
 9th – 12th grade (no diploma)
 H.S. grad/GED
 Some college
 certificate
 Associate
 Baccalaureate
 Grad/Prof

Employment History

Ages of children in classroom (choose one)

- Birth to 8 months 9 to 17 months 18 to 36 months Ages 3 - 5 School Age
 Mixed Age Group Infants Mixed age group Infant & Preschool Family

Please note this question is for research purposes ONLY. Individual responses will not be identified and published.

Salary \$ _____ per Hour day week bi-weekly month year

Current Position Title: Owner of Program Program Director Director/Teacher Asst. Director
 Asst. Director/Teacher Caregiver/Teacher Teacher Aid Sub/Floater Volunteer Other

Number of Years in current position: _____ # **Years in Early Childhood Field:** _____

Number of years at current place of employment: _____ **Hrs worked per week:** _____

Do you have children with diagnosed delays or disabilities in your classroom? yes No

Number of Children in classroom _____

Professional Objectives

Why do you want to participate in TECTA training? (Check all that apply):

- Improve my job skills Help with my job search Further my education Obtain CDA

I have completed other early childhood training during the last 12 months Yes No

Was the training required by your employer? Yes No

Do you plan to continue working in child care? Yes No

If no, please tell why _____

Please check the professional organization(s) to which you belong:

- | | |
|---|--|
| <input type="checkbox"/> National Association for the Education of Young Children | <input type="checkbox"/> Tennessee Association for the Education of Young Children |
| <input type="checkbox"/> National Family Child Care Association | <input type="checkbox"/> Tennessee Family Child Care Alliance |
| <input type="checkbox"/> National Black Child Development Institute | <input type="checkbox"/> Tennessee School-Age Care Alliance |
| <input type="checkbox"/> National Child Care Association | <input type="checkbox"/> Tennessee Child Care Association |
| <input type="checkbox"/> Head Start Association | |

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Tennessee Early Childhood Training Alliance (TECTA)

Dyersburg State Comm. College TECTA
2071 Hwy 45 By-Pass
Trenton, TN 38382

Phone: 731-855-9198

Financial Support

Have you completed a TECTA orientation?

- Yes, Date complete _____
- Need to make-up a module or modules
- No

Textbooks: *this section to be completed in the TECTA office when you pick up your book(s)*

The TECTA program is loaning the following textbook(s) to me for the current semester. I understand it is my responsibility to return the textbook(s) to the TECTA office upon completion of the final exam. I realize that a damaged or unusable textbook or a textbook NOT RETURNED in a timely manner may affect my eligibility for future scholarships.

Textbook Name: _____ Textbook Number: _____

Textbook Name: _____ Textbook Number: _____

PLEASE INITIAL:

_____ I understand that *if this form is not sent in with an attached ACCOUNT SUMMARY, CLASS SCHEDULE, and a copy of my UNOFFICIAL TRANSCRIPT, the application is considered incomplete and WILL NOT be processed.* In order to qualify for continued TECTA support, the student must provide an unofficial transcript showing that he/she completed and passed the previous course(s) for which he/she received financial support from the TECTA program. An unofficial transcript can be accessed through web registration at DSCC and JSCC and must be attached to this scholarship form.

_____ I understand that I am enrolling in an academic course and will be responsible for completing the class. If for any reason I cannot finish the course, I will submit notice to the TECTA office in writing immediately, return textbook, and agree to pay any remaining balance on my account.

_____ I understand my student educational records are protected by the Family Education Rights and Privacy Act of 1974, as amended (FERPA). Because I receive financial support from the TECTA program, I grant TECTA permission to access my academic status information. The information will be used to determine and verify my eligibility for continued financial support.

NOTICE: At any time during the semester, if you have a change in your name, address, telephone number, or work site, please contact the TECTA office as soon as possible.

I have read the attached instructions and I understand that I am enrolling in an academic course.

Signature: _____ **Date:** _____

Student Request to Share Information

Office of Admission and Records

Name of institution where student is enrolled

Student's Name _____
(Please Print) Last First Middle Initial

SS# _____

Address: _____
Street

City State Zip Code

Phone: (____) _____

Semester _____ **Year:** _____

I know that the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) protects the privacy of my student educational records and limits access to the information contained in those records. Because I receive financial support covering all or part of my tuition from the TSU-TECTA program, I am hereby authorizing the Office of Admissions and Records to release my grades and academic status information to the local TECTA Site Coordinator for transmission to the TSU-TECTA Management Office. The information will be used to determine and verify my eligibility for continued TSU-TECTA financial support and will be protected in accordance with the provisions of FERPA. My grade and academic status information should be sent to:

Name: Ms. Kelly Tivey, West Tennessee TECTA Site Coordinator
Address: DSCC Gibson County Center
2071 Hwy 45 Bypass
Trenton, TN 38382

Phone: (731) 855.9198
Fax: (731) 855.4865

Students Signature

Date