

TENNESSEE STATE UNIVERSITY
 **TENNESSEE**
EARLY CHILDHOOD
TRAINING ALLIANCE
 Tennessee State University Site

Orientation	Instructor	Location	Registration Deadline	Day/ Time
Center-Based (Ages 3-5)	Uylondia Gordon	Wilson Tisdale Preschool Lebanon, TN	February 7, 2018	Saturdays 8:00am-2:30pm February 10, 17 March 10, 24, April 7
Center-Based (Ages 3-5)	Uylondia Gordon	Williamson Willow Tree Academy Nolensville, TN	April 26, 2018	Monday thru Thursday 12:00pm-3:00pm May 1, 2, 3, 8, 15, 16, 17, 21, 22, 24
Infant/Toddler	Marilynn Andrews	Rutherford First United Methodist Church Murfreesboro, TN	January 29, 2018	Saturdays 8:00am-2:30pm February 3, 17 March 17, April 7, 21
Infant /Toddler	Marilynn Andrews	Bedford Bright Beginnings Preschool Shelbyville, TN	April 27, 2018	Saturdays 8:00am-2:30pm May 5, 19 June 2, 16, 23
Administrator (Owners, Directors/ Asst. Directors ONLY)	Miranda Wilson	Rutherford/Hybrid Motlow State CC Smyrna, TN 37167	January 26, 2018	Saturdays 8:00am-2:30pm February 3 & March 24 (Face-to-Face) All other Modules Online.
Administrator (Owners, Directors/ Asst. Directors ONLY)	Miranda Wilson	Davidson Tennessee State University, Main Campus	May 31, 2018	Monday thru Thursday 6:00pm-9:00pm June 5, 6, 7, 18, 19, 20, 21, 25, 26, 27
School-Age (For those who pro- vide care for chil- dren in Before and After School Pro- grams)	Marilynn Andrews	Online	February 7, 2018	February 10— April 20, 2018
Family Child Care	Miranda Wilson	Columbia State CC Lawrence Campus Lawrenceburg, TN	April 10, 2018	Saturdays 8:00am-2:30pm April 14, 28, May 5, 19, June 2

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Please follow the guidelines to ensure your enrollment into the TECTA Orientation that pertains to your current role. Failure to follow each step of the process will result in an incomplete registration.

- Complete the Enrollment Request Form with the appropriate class marked and fax it to our office at 615-277-1670 by the **Registration Deadline**. NO late registrations will be accepted!
- Only three providers from one location per orientation type is allowed to enroll. It is important to send your information in ASAP. Classes are capped at 45.
- To help us successfully enroll you in the Orientation class of your choice, make sure that your printing is legible, and that you provide an **ACTIVE** personal **email address that you check regularly**. **All correspondence will be conducted via email**. Applications submitted without an email address will not be processed.
- You will be contacted via email one week prior to the start of the class. This email will include a confirmation letter, a schedule, and specific directions to the location. At this point you will contact the TSU TECTA office to confirm your spot. **Unconfirmed spots will be released to those on the waiting list.**

You may make copies as needed. Fax a copy of the Enrollment Request Form to the TSU TECTA office at 615-277-1670. Always mail the hard copy after you fax a copy. Please mail to: Tennessee State University; 3500 John Merritt Blvd., Box 9500; Nashville, TN 37209.